



# CITY OF SAN ANTONIO

P.O. Box 839966  
SAN ANTONIO, TEXAS 78283-3966

## ADDENDUM I

SUBJECT: FY 2013 HOME Investment Partnership Program (HOME) RFA 12-026, scheduled to open: March 30, 2012; date of issue: March 2, 2012

FROM: Denise D. Gallegos, C.P.M., CPPB, Purchasing Administrator

DATE: March 23, 2012

### **THE ABOVE MENTIONED REQUEST FOR QUALIFICATIONS IS HEREBY AMENDED AS FOLLOWS:**

#### **QUESTIONS SUBMITTED IN ACCORDANCE WITH SECTION VI, PRE-SUBMITTAL CONFERENCE:**

On March 9 and 16, 2012 the City of San Antonio hosted Pre-Submittal Conferences to provide information and clarification for the FY 2013 HOME Investment Partnership Program (HOME) RFA. Below is a list of questions that were submitted during the pre-submittal conferences. The City's official response to questions asked is as follows:

Question 1: Page 3 of the RFA indicates the city is seeking applications for proposed projects located in the City of San Antonio Reinvestment Target Areas. Is the city accepting applications for projects not located within the specified Target Areas? *"The Office of Grants Monitoring and Administration is seeking applications for projects and programs that target HOME funds within the Tier One target area of the City's Infill and Reinvestment Area (ICR/IP) and the Dignowity Neighborhood a designated Neighborhood Revitalization Strategic Area (NRSA)."*

Response: Yes, we are accepting all applications; however, projects located in the ICRIP or Dignowity Area will be given priority.

Question 2: Will the City accept applications for a mixed-finance project that includes HUD Section 202 and 4% tax credit/bonds financing, which the sponsor has received an award of HUD Section 202 funds, but has not yet submitted its application for 4% tax credits?

Response: Yes. Please be sure to note this in the application.

Question 3: We need to send in our questions three calendar days ahead of time, which would be by the 6th. Who do we send them to?

Response: For sending in questions prior to the Pre-submittal, you may review Section VIII. Restrictions on Communication, Page 8 to 9 indicating the email address and/or fax number. Be sure to address the subject line as: "FY 2013 HOME RFA Question".

Question 4: What is the average amount of a HOME grant?

Response: There is no average amount.

Question 5: Do we need any special licenses?

Response: No special licenses required.

Question 6: When doing multi-family new construction, are all the units required to be HOME assisted?

Response: No. Please refer to the HOME regulations on Subsidy Layering and maximum HOME investment (24 CFR 92.250) to determine the appropriate number of HOME units required.

Question 7: Will the City be negotiating the amount of HOME Funds requested?

Response: All terms of the funding may be negotiated once awards are made.

Question 8: Can we attach more information if the boxes on the application can not accommodate the information?

Response: Yes. Please be sure to indicate the additional information is supplied as well as its location in the applications.

Question 9: The Budget section of the application is small? Can we supply an extended budget?

Response: Yes, Please be sure to indicate that additional information is supplied as well as its location in the application.

Question 10: Can we apply for administrative funds?

Response: No, however you may apply for project delivery costs. Please see 24 CFR 92.207 for further details.

Question 11: In conducting affordable housing activities in the historic Dignowity area, we anticipate significant costs. Can we invest additional funds from non-HOME sources to address this increase?

Response: Depending on the type of activity, you may invest non-federal funds. Please note that per the Housing Policies, Owner Occupied Rehab of historic homes allows an additional granted amount of \$7,000 on top of the \$65,000 for a total max subsidy not to exceed \$72,000.

Question 12: If green initiatives are required by other funding sources, should we list those?

Response: Yes, please list anything that may be pertinent to your project.

Question 13: Last year, we had to sign addendums and place them with the application, is that true this year?

Response: Yes. The addendums will have a signature space. Please sign any and all addendums and place after the Litigation Disclosure Form.

Question 14: If we are applying for multiple activities, should we submit separate applications?

Response: Yes. Separate application should be submitted.

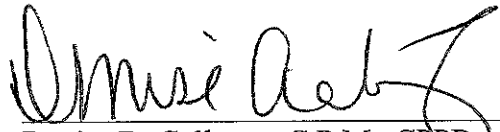
Question 15: What are Interagency Commitment Letters?

Response: Memorandums of Understanding or Letters of agreements between agencies to perform a common task or to provide funding.

Question 16: Please explain: "Participant Eligibility Requirements/Guidelines"

Response: Programs funded with HOME dollars must have guidelines/requirements for the tenants, homeowners, etc. that are applying for the funds. These guidelines may be in a booklet, flyer or handout format. Apartments must have tenant selection policies/guidelines in writing and must be made available to prospect tenants.

**\*\*THIS ADDENDUM MUST BE SIGNED AND RETURNED WITH THE PROPOSAL PACKAGE\*\***



Denise D. Gallegos, C.P.M., CPRB  
Purchasing Administrator  
Finance Department - Procurement Division

Date \_\_\_\_\_

Company Name \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip Code \_\_\_\_\_

Signature \_\_\_\_\_